



Reserved and Operator Assisted Conferences

(All prices are per minute per participant unless otherwise noted)

Service Description	Reserved	Operator Assisted	
Calls are reserved for a specific time period and number of lines. Calls may be automatically extended past the reserved time on a space available basis.	Ideal for large calls where conference ports are reserved and guaranteed to be available for the expected number of participants on the call. Participants join the conference by dialing a pre-assigned number and entering a passcode. Limited operator assistance is available by pressing *0 during the conference.	Ideal for calls in which an operator is needed to help manage the conference. Participants dial a pre-assigned number and are placed into the conference by an operator.	
Toll	14¢	23¢	
Toll-Free	19¢	29¢	
Set Up/Cancellation Fees			
Set Up Fee per Call	None	None	
Required Deposit	80%	80%	
Fee for cancellation within 24 hours of call	None	None	
Options			
Canada/Alaska/Hawaii Surcharge	8¢	8¢	Applies to participants who call from Canada/Alaska/Hawaii
Dial-out Surcharge	2¢	2¢	Operator dials out to add participants
Participant List	N/A	\$25.00	Per call fee.
Question and Answer Surcharge	N/A	6¢	Coordinated by Operator at end of call if requested in advance. Add'tl charge applies to entire duration of conference.
Comm. Line Setup	\$20.00	\$20.00	Per call fee.
Voting (per question)	N/A	\$8.00	
Voting Set Up	N/A	\$75.00	Per call fee.
Recording and Playback of Conference			
	Reserved	Operator Assisted	
Toll	15¢	20¢	
Toll-Free	20¢	26¢	
Canada Toll Free	30¢	30¢	
Other Services			
Set Up Fee per Recorded Call	\$25.00	\$25.00	
Replay Retention Extension	\$5.00	\$5.00	Per recording - to make recording available for an additional 30 days
Activity Log	\$35.00	\$35.00	Per request - list of people who listened to recording
Recording on Tape/CD or file with Next Day Air	\$65.00	\$65.00	Price is per tape, CD or download and includes Next Day Shipping
Transcription of Recording	\$50 per 15 Minutes	\$50 per 15 Minutes	
To Reserve a Conference, Call 1-800-834-6971 or Contact your Account Executive			